



SRI KRISHNADEVARAYA UNIVERSITY ANANTAPURAMU – 515003 (A.P.)

Setting up of English Language Communication Laboratory

Tender Notification

Sri Krishnadevaraya University Anantapuramu is trying to establish an English language lab to help semi urban and rural students of Andhra Pradesh to understand English language which will be used more in higher student.

With this in mind S K University is inviting tenders from world class firms to establish English language labs, with proven international track and of quality and proven time record to handle training of our students

The tenderer should compulsorily meet all the eligibility criteria below:

1. The English lab product offered should be of international standard and supplied to various institution in India and abroad having minimum 10 years of proven record in this line.
2. The bidder must be an original equipment manufacturer (OEM) with IOS certification or have an authorized partnership agreement with the principal OEM or a reseller of the authorized partner of the OEM to sell or resell the product of English lab specifically for out university. An agreement to this extent should be produced to obtain the “certificate of conditions
3. The tenderer should also have developed audio visual content in high definition for at least one central government Agency and in high definition for at least two state government agencies in India.
4. The learning system should include all the features and functions that are essential for effective and enjoyable teaching and learning such as per-set language learning activities, screen transfer, audio and text communication

tools, web browsing and program launch capabilities, file function and classroom management and control features

5. The system should provide the teacher to control the whole class for 60 students with different controlling tools like lock students screen, lock student keyboard and mouse, take remote control of student computer, shutdown student computer .
6. Using the product the teacher should be able to send the instructor's screen, audio, video and text based content to student's consoles for teacher presentations of broadcast any students screen to other students
7. Using the product the teacher should able to disable the student's stations from the teacher's station panel. Teachers and students should able to interact (speaking \listening) using headsets with a built-in microphone. Interaction should be either a single student or a group of student or the whole class
8. The system should have a media library area which will enable a teacher to upload audio, video and texts based content and integrate it in to customized study modules which should enable a multi teacher access facility for sharing, and collaborating content resources remotely across the campus.
9. Using the product the teacher should be able to create session modules for students to access a content management library on the media activity dashboard for self-study even when the teacher is not present in class.
10. There should be an examination module that allows simple creation and administering of tests. It should assist and guide teachers in the creation of tests. The flexibility of the examination module should allow teachers to easily vary the types of test questions and to edit any existing tests. The examination module allows instructors to design any product teachers should be able to set the time and outline instructions for tests before administering them, as well as preview entire exams.

11. The system should facilitate teacher to create different group and perform group discussion or pair discussion at same time for different group and record their discussion
12. The system should be able to perform reading aloud activity for more than one student or for whole class at the same time without disturbing the others and record their reading where teachers can listen to their reading student wise.
13. Using the product students should be able to listen to and repeat after a modal track to practice the stress rhythm and intonation of a foreign language, while their voices are recorded onto the student track. The product should be able to either use sources with ready-made pauses in them or manually pause the audio source during the activity
14. It should allow round table discussion allowing teachers to set up small student groups with a designated chairman, who leads the discussion and assigns turns during the discussion by passing a microphone around the group. The activity should allow teachers to set up a meeting environment to help advanced language learners strengthen their oral presentation skills. Chairmen and participants for the group should be able to be defined either manually or with automatic options. Student applications should display a list of discussion participants and chairman and student can request the microphone by each group and participate in the discussion when needed.
15. Telephone activity should allow student to call each other by selecting who to call from a list on their student, application. And collocated at the end of the activity. The telephone allows to perform a wide range of real-life based conversation exercises and to improve student engagement during discussion exercises.
16. The content exercise activity should be able to be used together with either ready –made or custom content.

17. Vocabulary test activity should allow teachers to easily conduct word quiz type language learning tests. The teacher should be able to either enter the quiz words manually or by importing a ready word list and students will then need to simply fill in their answers in a dialog that is launched on their screens. The activity should allow teachers to create, launch and their and save tests, as well as collect results. teachers should to create, launch and save tests, as well as collect results. Teachers should also be able to display individual residents and mark answers as correct or incorrect
18. The system should allow the teacher to use any audio file as content and also to add subtitle to that file. The system should allow the teacher to browse any webpage and launch it to student computers. The system should allow the student to perform voice chat or written chat among themselves. System should allow teacher to ass exercise and instruction to any audio or video file. System should allow text to speech facility with a specialized vice. System should allow text to rip audio from a CD, the internal or from an external source. The learning system should include an institution easy and efficient. Admin tool provides remote visit each classroom for administrative and maintenance tasks.
19. The tenderer shall contractually have content writers and advisors who are from central universities and are English professors with expertise in phonetics, English language lab and English language teaching accredited by UGC. They should have vast experience in the area of writing content for audio visual content for English language labs as well as English classrooms in India and at least one foreign country.
20. A team of trained phoneticians and ELT professionals shall be involved in class room training along with software support.
21. Quote should include the cost for training personnel for two years and to be shown separately

22. The tenderer shall along with his application, compulsorily enclose such prescribed enclosures, technology demonstration write ups. If the tenderer fails to fulfill these enclosures, for all above said conditions his application will be summarily rejected.

23. Bill of quantities

Software for students

Digital English language learning software perpetual licenses with three years warranty with examination module

List of trainers in English phonetics and English language skills for classroom sessions

Hardware

A. Video streaming server with three years warranty

B. DVD player

C. International brand server – Quad core processor, 4GB, 3.1 GHz, 1 TB HDD, windows server 2012

D. 61 High configuration Operating system with three years warranty

E. 61 High quality headsets with Mic with one year warranty

F. World-class 20 KVA UPS with approx 30 mins backup with two years warranty

G. Batteries for Ups with one year warranty

H. Transferable networking & cabling for approx. 2,000 sq. ft. lab

Services & Support

I. Designing, implementation & training

J. Class room support



SRI KRISHNADEVARAYA UNIVERSITY:: ANANTHAPURAMU – 515 003

Registrar's Phone: 08554 – 255700, 255804 (O), Fax : 08554-255244,
E-mail : regskuniversity@gmail.com

TERMS & CONDITIONS

1. Two bid System:

The two bid system will be followed for this tender. In this system bidder must submit their offer in separate sealed envelopes as explained below:

Envelope No. 1: "Technical Bid" shall contain:

- a. The Demand Draft towards tender fee of Rs. 2,000 (Rupees Two Thousand Only) drawn in favour of "The Registrar, Sri Krishnadevaraya University, Anantapur-515 003. A.P".
- b. Duly filled Technical Bid with proper seal and signature of the authorised person (with name, designation & contact no.)
- c. Authorization letter issued by the competent authority of bidder authorising the signatory to sign on behalf of the bidder.
- d. A copy of Certificate of Incorporation, Partnership Deed / Memorandum and Articles of Association / any other equivalent document showing date and place of incorporation, as applicable.
- e. The details like make & model number of the each item quoted.
- f. The printed catalogue / leaflet published by the principal manufacturer of the items quoted.
- g. A photo copy of the commercial bid without prices (prices blocked) and copy of commercial terms & conditions (in details) as included in the commercial bid.**
- h. S.K.University reserves the right to reject the bid in case of discrepancy observed in the unpriced commercial bid and the actual commercial bid.
- i. Undertaking to the effect that a Security Deposit of 5% of the order value will be submitted in case S.K.University decides to place the Purchase Order.
- j. Other documents necessary in support of eligibility criteria, product catalogues, brochures etc.
- k. Note: S.K.University reserves the right to reject the bid if any of the above listed document/s is not submitted.

Envelope 2: "Commercial Bid " shall contain:

- a. The Commercial Bid completed in all respects with proper seal and signature of authorised person with name, designation and contact no.

Submission of Bids: Both the technical bid and commercial bid envelopes should be clearly marked as "**Envelope No. 1 - Technical Bid**" and "**Envelope No. 2 - Commercial Bid**"

Note: Please write the tender number and name of the item on each envelope and seal all the envelopes.

2. Both the Envelopes should be properly marked and enclosed in separate sealed envelopes for their proper identification. The envelopes superscribed TECHNICAL BID and COMMERCIAL BID should again be sealed in a third bigger envelope superscribing the tender No. and '**English Language Communication Lab**'. The Part-I (Technical Bid) will be opened in presence of the tenderers or their authorized representatives on the date of tender opening and the Part-II (Commercial Bid) after evaluation of Technical Bid. The Commercial Bid of only those tenderers shall be opened who are found technically qualified to carry out the work, for which prior intimation will be given indicating the date and time of price bid opening.
3. Tender should be sent in a sealed cover (wax sealed) by Regd. Post/Speed Post/Courier with ACK due superscribing "**Setting up of English Language Communication Lab**" addressed to **THE REGISTRAR, SRI KRISHNADEVARAYA UNIVERSITY, ANANTHAPURAMU - 515 003, A.P.** as per the tender notice Issued.
4. The tender should be valid for 90 days from the last date of receipt of tenders. The vendor shall extend the validity if required.
5. The supplier submitting tender/s and depositing the Earnest Money shall be deemed to have under taken to keep the tender open for acceptance for the full period of 90 days and will not have any right to withdraw the same before expiry of the said period.
6. The EMD amount, 2% of the total cost must be paid in the form of D.D. obtained on any Nationalized Bank drawn in favor of "**The Registrar, Sri Krishnadevaraya University, Ananthapuramu, payable at Ananthapuramu**" should be enclosed to the tender. Tenders received without EMD will be rejected.
7. The equipment should be supplied within 60 days from the date of receiving the purchase order.
8. Successful tenderer should deposit a sum equal to 3% of the value of the order as security deposit before placing purchase order, in addition to Earnest Money Deposit (EMD) of 2% for the total cost. EMD of unsuccessful tenderers will be returned after finishing the purchase process. The successful tender should keep security deposit and the EMD for one year. The security deposit and EMD amount will not earn any interest.
9. The successful tenderer shall execute an agreement with the University on a stamped paper of Rs.100/- within seven days from the date of issue of the supply order agreeing the terms and conditions of supply, Installations (such as Installation, Training, Post sale services), commissioning, testing of lab equipments and accessories within the stipulated period. If the Tenderer does not comply with in the stipulated period, the tender is liable to be cancelled and EMD and security deposit will be forfeited.

10. The Earnest Money Deposit of successful tenders is liable to be forfeited as liquidated damages in the event of any evasion, refusal or delay on his part in signing the agreement. The Earnest Money Deposit of the tenders who intimates withdrawal of his tender in breach of conditions whatsoever or refuse to sign the contract on acceptance of his tender within the period specified is also liable to be forfeited.
11. Non-compliance of the tenderer with any conditions will entail forfeiture of EMD.
12. In case of any dispute arising out of the contract, the decision of the University is final.
13. The Legal jurisdiction for disputes, if any, arising out of or in any way connected with the agreement shall be under Ananthapuramu only.
14. The equipment must carry comprehensive warranty and free service for a minimum of one year for all components and accessories from the date of successful commissioning.
15. The manufacturer's name and Trademark, Brand etc. should be furnished along with detailed original catalogue.
16. Bidder must be a registered company with Sales Tax and Excise Departments and a true copy of the registration should be submitted along with the bid.
17. The bidder should submit the financial turnover report for the last three years.
18. The bidders should submit the list of customers along with year of supply and details of equipment supplied.
19. The bidders should submit Satisfactory Performance Certificates from the customers of this equipment. The product approval certificate, if any, from reputed organizations may also be submitted.
20. Detailed product brochure and illustrative leaflets giving technical particulars etc., should be enclosed to the tender.
21. The rates must be mentioned in the figures and words. There should not be any overwriting/corrections in the tender. Overwriting/corrections, if any, should be attested with full signature.
22. The net rate quoted should include all taxes, insurance, freight charges, free commissioning, and free installation in S.K.University, Ananthapuramu, i.e CIF, Anantapuramu, and any other incidental charges including discount.
23. The University will provide power supply at the site of installation of the equipment.
24. The costs of essential spares are to be quoted separately. This will be taken into consideration while bids are evaluated.
25. The cost of Annual Maintenance Contract (AMC) must be indicated separately for a period of three years after the expiry of warranty period.
26. For imported equipment, charges for processing LC documents, customs duty and banking charges within India and out side India have to be borne by the supplier.
27. Enclosure of complete installation check list of the equipment is necessary. The cost of the equipment should include Uninterrupted Power Supply (UPS) and any other protective equipment.
28. The decision of the University, in the matter of the acceptance/rejection of the tender, is final.
29. **Award of Contract**
The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The University reserves the right to place the orders for individual items with different tenders.
- c) **Right to Acceptance:**
The Registrar, S.K. University, Ananthapuramu does not bind himself to accept the lowest on any tender and reserves to himself the right of accepting the whole or any part of the tender or portion of the quantity offered the tenderer shall supply the same at the rate quoted.
- d) The bidder, whose bid is accepted, will be notified for the award of contract by the purchaser prior to expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

30. Last date & time for submission of Tenders complete in all respects is up to **November 09, 2015 at 2.00 PM (IST)**.

31. Technical bids will be opened at **03.00 PM on November 09, 2015**.

Tenderer should be responsible and bear any price escalation within the validity period and also after the indent has been placed till the supply.

**Signature of the Tenderer
(With address)**

REGISTRAR